

CLEVELAND COUNTY BUDGET BOARD

SPECIAL MEETING

MINUTES

TUESDAY, MAY 30, 2017

The special meeting of the Cleveland County Budget Board was called to order at 2:00 p.m. this 30th day of May 2017 in the Conference Room located at 122 E. Eufaula Street, Norman, by Chairman Harold Haralson. Tammy Belinson, County Clerk/Secretary, called roll and those present were:

Harold Haralson, Chairman
Jim Reynolds, Vice-Chairman
Tammy Belinson, Secretary
Rod Cleveland, Member
Sheriff Joseph Lester, Member
Darry Stacy, Member
David Tinsley, Member
Marilyn Williams, Member

Others present were: Assistant District Attorney Jim Robertson, Assistant District Attorney Heather Darby, Linda Atkins, Doug Warr, John Roberts, Alison Vinson, Melinda Duke, Christi Morren, Brenda Hill, Bryan Jenkins, Joy Hampton and Blake Sawyer.

A. Items of Business:

- 1. Chairman Haralson called for Presentations of Fiscal Year 2017-2018 Budgets** by Each Department were as follows:

Rod Cleveland said they balanced to \$42,957,523.00.

Election Board increased from last year \$679,242.00 to \$727,800.00. Tammy Belinson said they factored into their budget request for the special elections.

Tammy Belinson said she took everybody's actual payroll and added 3% increase on benefits and 5% increase on the insurance if it comes in higher than \$675.00 per employee. She listed the items placed in one group so they can easily check them on one line in the budget as follows: Gallagher Contract, Web TPA, Health Care Highways, Stop Loss Insurance and Employee Health Clinic.

Darry Stacy suggested they take one account at a time to officially present the Budgets.

Assessor – General: David Tinsley said last year on regular it was \$1,012,500.00 this year it is \$1,043,955.88.

Assessor - Visual Inspection last year was \$1,015,289.00; this year \$1,040,074.64.

Tammy Belinson said **County Audit** will stay the same as last year at \$200,000.00.

County Clerk's Office last year was \$1,450,820.00 this year \$1,494,452.78.

Excise & Equalization Board last year was \$4,100.00; this year \$5,000.00, because of the Board being called in several more times than the regular monthly meetings. There has been additional training cost as well.

Court Clerk Marilyn Williams said last year was \$1,673,997.00 and this year is \$1,622,264.74.

Commissioner's "D" – County Administration Office as presented by Commissioner Cleveland had increase from last year at \$576,384.00 to \$765,807.36 this year due to shifting payroll around since they moved an employee from the "S" account to the "D" account. A reimbursement for the new employee's salary is coming but they have to pay the money upfront.

Commissioner's "S" – Highway General is down six percent. Last year it was \$1,790,948.00 and this year it is \$1,713,134.57.

Commissioner's "R" – General Government as stated by Commissioner Cleveland is the same as last year, \$3,567,589.00.

Commissioner's "R3B" – Capital Improvement has shown an increase according to Commissioner Cleveland due to the balance that the county started off with. Last year was \$15,000,000.00 and where that comes from is whatever is in Reserve for Under Collections of the 94% and lapsed to Capital Reserve and Building.

Building Maintenance presented by Darry Stacy showed a decrease in the amount from last year \$815,000.00 to \$776,000.00 which is in payroll only; M & O is the same.

District Attorney stays the same as reported by Darry Stacy at \$32,328.00.

District Court, Tammy Belinson said that the M & O was kept the same and there was extra in payroll when they did the actual payroll cost which made it increase with the estimated payroll \$42,000.00 less.

Rod Cleveland said that there were two people figured into that last year that are not figured in this year. They are contract people now which make a huge difference.

Darry Stacy said that it makes a huge difference from \$176,859.00 to \$170,415.00

Election Board increased from last year as Rod Cleveland explained there are three special elections scheduled in the coming year. Last year changed from \$679,242.00 to \$727,800.00.

Emergency Management and Risk Assessment are down from last year \$250,982.00 to \$226,002.20.

Fairgrounds last year was \$391,000.00 and increased to \$392,000.00 due to a correction made on Worker's Comp and Unemployment.

Free Fair remains the same at \$71,500.00.

Human Resource is increased from \$186,232.00 to \$197,404.96 due to the 3% increase and the 5% on insurance.

IT Department increased due to benefits from \$404,000.00 to \$415,000.00.

OSU Extension increased due to benefits from \$404,852.00 to \$415,318.00.

Purchasing Department decreased from \$156,033.00 to \$152,766.20.

Sheriff's Department had a total last year of \$9,714,000.00 which includes the Sales Tax of \$2,000,000.00 and this year is \$10,214,000.00 which increased about one half of a million dollars. He said that amount does not include the Cash Funds. Sheriff Lester said that should cover the increase in the food and medical in the jail.

County Treasurer decreased from last year \$1,297,195.00 to \$1,277,578.00.

Employee Insurance & Benefits is \$800,000.00.

Reserve for Under Collections is \$2.5 million.

There being no further discussion or presentations, Rod Cleveland moved to **approve** the **2017/2018 Cleveland County Budget**. Marilyn Williams seconded the motion.

The vote was: Harold Haralson, yes; Jim Reynolds, yes; Tammy Belinson, yes; Rod Cleveland, yes; Sheriff Joseph Lester, yes; Darry Stacy, yes; David Tinsley, yes; Marilyn Williams, yes.

Motion carried.

(A Copy of the 2017/2018 Cleveland County Budget is attached hereto and made a part of these minutes.)

2017/2018 Cleveland County Budget

Department	2016-2017 Actual	REQUESTED 2017-2018	DIFFERENCE	TOTAL TO BUDGET
ASSESSOR - GENERAL	\$ 1,012,500.00	\$ 1,043,955.88	\$ 31,455.88	\$ 1,043,956.00
ASSESSOR - VISUAL INSPECTION	\$ 1,015,289.00	\$ 1,040,074.64	\$ 24,785.64	\$ 1,040,075.00
BUILDING MAINTENANCE	\$ 815,526.00	\$ 776,157.68	\$ (39,368.32)	\$ 776,158.00
COMMISSIONER'S "D" - COUNTY ADMIN. OFFICE	\$ 576,384.00	\$ 759,670.28	\$ 183,286.28	\$ 759,670.00
COMMISSIONER'S "R" - GENERAL GOVERNMENT	\$ 3,567,589.00	\$ 3,567,589.00	\$ -	\$ 3,567,589.00
COMMISSIONER'S "R3B" - CAPITAL IMPROVEMENT	\$ 12,093,626.00	\$ 20,760,000.00	\$ 8,666,374.00	\$ 15,315,639.00
COMMISSIONER'S "S" - HIGHWAY GENERAL	\$ 1,790,948.00	\$ 1,686,384.27	\$ (104,563.73)	\$ 1,686,385.00
COUNTY CLERK	\$ 1,450,820.00	\$ 1,499,824.78	\$ 49,004.78	\$ 1,499,825.00
COURT CLERK	\$ 1,673,997.00	\$ 1,622,264.74	\$ (51,732.26)	\$ 1,622,265.00
DISTRICT ATTORNEY	\$ 32,328.00	\$ 32,327.00	\$ (1.00)	\$ 32,327.00
DISTRICT COURT - ASSOCIATE JUDGE	\$ 176,859.00	\$ 170,415.60	\$ (6,443.40)	\$ 170,416.00
ELECTION BOARD	\$ 679,242.00	\$ 722,428.00	\$ 43,186.00	\$ 722,428.00
EMERGENCY MGT/RISK ASSESSMENT	\$ 250,982.00	\$ 226,002.20	\$ (24,979.80)	\$ 226,000.00
EMPLOYEE INSURANCE & BENEFITS		\$ 800,000.00		\$ 800,000.00
EXCISE & EQUALIZATION BOARD	\$ 4,100.00	\$ 5,000.00	\$ 900.00	\$ 5,000.00
FAIRGROUNDS	\$ 391,044.00	\$ 392,011.97	\$ 967.97	\$ 392,012.00
FREE FAIR	\$ 71,500.00	\$ 71,500.00	\$ -	\$ 71,500.00
HR DEPARTMENT	\$ 186,232.00	\$ 197,404.96	\$ 11,172.96	\$ 197,405.00
IT DEPARTMENT	\$ 404,601.00	\$ 411,203.88	\$ 6,602.88	\$ 411,204.00
OSU EXTENSION	\$ 404,852.00	\$ 415,318.00	\$ 10,466.00	\$ 415,318.00
PURCHASING DEPARTMENT	\$ 156,033.00	\$ 152,152.20	\$ (3,880.80)	\$ 152,153.00
SHERIFF-Admin and Patrol	\$ 4,205,259.00		\$ -	\$ -
Sheriff-Courthouse Security	\$ 889,044.00		\$ -	\$ -
SHERIFF-Detention	\$ 2,620,424.00		\$ -	\$ -
SHERIFF TOTAL	\$ 7,714,727.00	\$ 13,740,545.03		\$ 8,014,729.00
STATE AUDITOR & INSPECTOR - COUNTY AUDIT	\$ 200,000.00	\$ 200,000.00	\$ -	\$ 200,000.00
TREASURER	\$ 1,297,195.00	\$ 1,277,578.00	\$ (19,617.00)	\$ 1,277,578.00
Reserve for Under Collections	\$ 2,346,502.00			\$ 2,557,891.00
TOTALS	\$ 37,300,376.00	\$ 51,569,808.11	\$ 8,777,616.08	42,957,523.00

Amount to balance to: \$ 42,957,523.00

Reference Note #1
Reference Note #2 - Sheriff Estimate of Needs

Est. Sales Tax for Detention Personnel for FY 17-18 \$ 2,200,000.00
Sheriff Detention Estimate of Needs stated the Sheriff's Office would use \$2,000,000.00 in Sales Tax Fund, \$600,000.00 reimbursement for Housing of Prisoners & \$275,000.00 in Cash Funds.

- B. During **Budget Board Members** discussions regarding County Business, Jim Reynolds complimented Tammy Belinson for all her hard work. He said she did an incredible job and made all of their lives a lot easier since all they have to do now is sign their names.

Tammy Belinson asked if they liked the new forms.

Jim Reynolds said that he likes them as long as the forms are consistent.

Tammy Belinson thanked Jim Reynolds and said that it was a team effort.

Chairman Haralson said that the Sales Tax will go away in 2020 and the county will face a budget crisis if steps are not taken now. It is not practical to assume the taxpayers are going to approve another sales tax and everyone needs to consider that in going forward.

- C. There being no further business to come before the Board, Jim Reynolds moved that the meeting be **adjourned** at 2:45 P.M. Sheriff Joseph Lester seconded the motion. The vote was: Harold Haralson, yes; Jim Reynolds, yes; Tammy Belinson, yes; Rod Cleveland, yes; Sheriff Joseph Lester, yes; Darry Stacy, yes; David Tinsley, yes; Marilyn Williams, yes.
Motion carried.

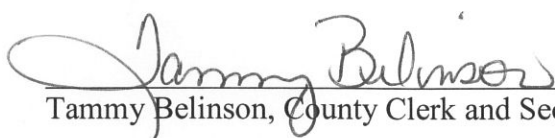
(Clerk's Note: The agenda was posted May 25, 2017 at 1:44 P.M.)

BUDGET BOARD
CLEVELAND COUNTY, OKLAHOMA




Jim Reynolds, Vice- Chairman

ATTEST:



Tammy Belinson, County Clerk and Secretary to the Board

Minutes Prepared by: 

Deputy County Clerk

